

**MINE HILL BOARD OF EDUCATION
MINUTES
REGULAR MEETING
November 18, 2019**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 25, 2019 and the Randolph Reporter on January 24, 2019 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Katie Bartnick	Yes	Dina Mikulka	Arrived at 7:03 p.m.
Karen Bruseo	Yes	Diane Morris	Yes
Pete Bruseo	Yes	Jennifer Waters	Yes
Jill Del Rio	Yes		

4. Executive Session

On the motion of Jill Del Rio seconded by Jennifer Water at 6:35 p.m. the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) **A collective bargaining agreement and/or negotiations related to it**
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) 4. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

5. Regular Session – 7:09 p.m.

6. Flag Salute

7. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **October 28, 2019**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **October 28, 2019**.

Motion of: Karen Bruseo

Motion of: Katie Bartnick

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Abstained	Yes	Yes	Yes

8. Correspondence

9. Superintendent’s Report

10. Presentations / Report

- Preliminary Election Results

Vote for 2

Frank Dugan: 518 votes

Srinivasa Rajagopal: 490 votes

Statement of Declaration

A STATEMENT of Determination of the **BOARD OF CANVASSERS**, relative to a School Board Election held in the County of Morris, State of New Jersey, for the election of School Board Members for the Municipality of **MINE HILL TOWNSHIP** on the **5th day of November, 2019**.

The Board does determine that at the said election:

Frank Dugan	Member of the Board of Education	3 Year Term
Srinivasa Rajagopal	Member of the Board of Education	3 Year Term

11. Business Administrator’s Report

12. Public Discussion

13. FINANCE *Karen Bruseo, Jill Del Rio, Dina Mikulka*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **October 2019 payroll** in the amount of \$320,712.98 (including gross payroll amounts, district share of DCRP pension benefits, the state and district’s share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$307,857.79.

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$143.96

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Occupational Therapy Services with PG Chambers** for the 2019-20 school year at a revised rate of **\$92.00 per hour** previously approved on June 3, 2019 at the 2018-19 school year rate of \$89.00 per hour. (Comparable Process Procurement Method. To be paid out of account **11.000.216.320.00.109.**)

Motion of: Katie Bartnick Seconded by: Jill Del Rio

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes Abstain from Check #20610	Yes	Yes

14. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves Student ID: 2671036897 to receive **Homebound Instruction** services Monday through Friday, 2 hours per day, at a rate of \$32.29/hour as per Dover BOE. (Previously approved without the hourly rate).
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **out of district placement for the 2019-2020 school year** as follows:

Student	School District	School Year Tuition including ESY	Dates	Aides and/or Services
4793055462	Mountainview Elementary	\$50,598.80 (approved 6/24/19)	7/1/19 thru 6/30/20	Personal Aide - \$19,295.30 Counseling - \$854.70

- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Canfield Kids to provide Student ID: 7282611557 education services** commencing on November 13, 2019 through June 30, 2020, at a rate of \$395.00 per month. Transportation will be provided at a rate to be determined.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **PG Chambers** to provide an **Occupational Therapy Evaluation** to Student ID: 2874589379 at a rate of \$495.00.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Educational Services of Morris County** to provide a **Physical Therapy Evaluation** to Student ID: 2874589379 at a rate of \$384.00.

Motion of: Jill Del Rio Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
a,b,d,e	Yes	Yes	Yes	Yes	Yes	Yes	Yes
c. 5-2	Yes	No	Yes	No	Yes	Yes	Yes

15. PERSONNEL

Committee of a whole

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED, that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **appointment of Michele Johnston as a leave replacement teacher** for employee #4130 effective December 4, 2019, BA Step A \$54,750.00, pro-rated, no benefits.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **appointment of Nicole Versandi as a leave replacement teacher** for employee #4251 effective December 17, 2019, BA Step A \$54,750.00, pro-rated, no benefits.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves appointment of **Substitutes** for the **2019-2020 school year** as indicated below at the following rates:

Certified Teacher: \$95/day
 Substitute Credentials: \$90/day
 Aide: \$70/day
 Nurse: \$200/day

SUBSTITUTE’S NAME	TEACHER CERT.	SUB CERT.	AIDE	NURSE
Lynn Hart	X			
Justin White*		X	X	

**Pending final paperwork*

- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the payment in accordance with rules established by the statute and code for **Waiver of Coverage** for all health benefits during the 2019-20 school year to be paid in two installments as per contract, for the following employees:

Employee Name	Amount to be paid December 2019	Amount to be paid June 2020	Total Amount to be paid
Carroll, Diana	\$1,250.00	\$1,250.00	\$2,500.00
Eastman, Michelle	\$1,250.00	\$1,250.00	\$2,500.00
Mrasz, Amanda	\$1,250.00	\$1,250.00	\$2,500.00
Munson, Zorina	\$1,250.00	\$1,250.00	\$2,500.00
Ondish, Beth	\$1,250.00	\$1,250.00	\$2,500.00
Ramacciotti, Jill	\$1,250.00	\$1,250.00	\$2,500.00
Snarski, Lauren	\$1,250.00	\$1,250.00	\$2,500.00

Motion of: Dina Mikulka Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

16. POLICY/OPERATIONS/PUBLIC RELATIONS

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Travel, Conference and Workshops** listed below:

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Estimated Total Expense
12/9/19 & 12/10/19	Susan Charlton	NJASL Conference 2019 East Brunswick, NJ	\$325.00	\$54.88	\$379.88
12/10/19	Melissa Gusterovich	Wilson Foundations Princeton, NJ	\$350.00	\$29.96	\$353.03

Motion of: Diane Morris Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

17. BUILDINGS & GROUNDS

Peter Bruseo, Jennifer Waters, Karen Bruseo

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2019-20 Use of Facilities** as follows:

Organization	Purpose	Room Needed	Dates
Mine Hill Community	Soup Sampler	Gymnasium	12/6/19

Motion of: Pete Bruseo Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

18. Dover Report

Jill Del Rio, Diane Morris

19. MHEF Report

Peter Bruseo, Dina Mikulka

N/A

20. Liaison to the Mine Hill Township Report

Hurd Street development project was in the agenda for approval, however; it was pulled.

21. Community Committee Report

Mr. Nittel has drafted the newsletter for the public. Community Committee set up a meeting for November 25, 2019.

22. Old Business

N/A

23. New Business

- Schedule the January board of education re-organization meeting date; January 6, 2020.

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

- Administration presented a proposal for long-term substitute pay rate. Being that the proposal was not previously budgeted the Board of Education recommended that at the next meeting Administration advise if there are funds available for this request.
- The Morris County Education Services is sponsoring an open house for CST.

24. Public Discussion

- Mrs. Gulley – provided the board with brief information regarding the CAS Preschool Program.
- Cindy Pyszynski – The School District conducted their Strategic planning meeting, which consists of group of teachers and administration team. Ms. Pyszynski supports the Long Term Substitute Pay Rate Proposal.

25. Executive Session – N/A

26. Return to Public Session – N/A

27. Adjournment

On the motion of Karen Bruseo seconded by Dina Mikulka, the board adjourns the meeting at 8:25 p.m.

Roll Call Vote	Katie Bartnick	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters	Karen Bruseo
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

C. Rodriguez

Carolina Rodriguez
Business Administrator/Board Secretary